

# Parents/Guardians of Summer Camp Participants!

## Guidelines & Information - 2020



Our staff look forward to seeing your children at summer camp this year!

**Like pretty much everything, summer camp will have a “COVID 19 flair” meaning it will look a little different than previous years. Here is some information to help you and your child know what to expect!**

*Safety of your child & our staff is our top priority!*

We will do this by putting the following measures in place:

- **Limited enrollment** – there will be a low child to leader ratio.
- **Group management** - having a large group of campers together will be avoided.
- **Hand hygiene** – lots of it! Hand washing will occur at the start of the program, after each activity, before and after eating, and as leaders feel it is needed throughout the day. Children will be asked to bring hand sanitizer with them as part of their camp supplies. We will also have some available if needed.
- **Outdoors it is!** - Camp will almost entirely be outdoors. Indoor options will be available for emergency purposes, weather issues, and for limited activities within the week. If at any time indoor options are not available, camp may be cancelled or parents will be asked to pick up their child early. Plan to be outside all day!
- **Staying local** - Fieldtrips within walking distance will be available where possible and with consideration to that agency’s safety plan.
- **Not feeling well** – please stay home and get better. Refund policies will be flexible to support families keeping children at home if they fall ill.



### The “itty bitty” Details for Camp

#### Registration Details

- **Registration starts Tuesday, June 16 8:30am.** Please call 250-364-0888 between the hours of 8:30am – 4:00pm, Monday to Friday.
- **Deadlines in place** – deadline to register is by 4:00pm on the Thursday prior to the start of the week of camp.
- **Full week options only** – to manage the number of different people children are exposed.
- **Sorry** - No second child discounts (due to limited enrolment numbers to accommodate small groups).
- **Hours for camp** - Monday – Friday, 9:00am – 3:30pm (drop off starts at 8:30am).

Don't forget the forms!

- **There are two** - Two forms are required to be signed and completed BEFORE your week of camp begins! COVID-19 Assumption of Risk & Permission Form & Camp Childcare Form. Both forms MUST be received by one week prior to the start of camp.
- **Where do I take them?** - To avoid touch points at sign-in on the first day of camp no forms will be collected by the leaders. Both forms need to be either dropped off at the Trail Aquatic & Leisure Centre in the mailbox outside, or scanned and emailed to [parksadmin@trail.ca](mailto:parksadmin@trail.ca) one week prior to the camp start week.

Sign in/out Procedures – it will look different. Here is how:

- **Self Assessment at home** – as the parent/guardian we ask that you do a self assessment of your child’s health at home before coming to camp to determine they are healthy and able to come to camp. **Do not send your child to camp** if any or more of these symptoms of common cold, influenza, COVID-19 or other infectious respiratory disease are visible:

☹ Sore throat  
☹ Cough

☹ Sneezing  
☹ Fever, chills

☹ Breathing difficulty  
☹ Runny or stuffy nose

Camp leader will ask the parent/guardian each morning if the child has done a self-assessment and confirm that their child does not have any of the symptoms.

- **Physical Distancing at Sign in** - A designated table will be set up and 2 meter spacing will be in place. There will be no touch points so the parent/guardian will go through the sign in process with the camp leader.



*Managing physical distancing at camp – here is how we will do our best!*

- **Reminders** - Children will be reminded regularly to avoid close greetings and to keep their hands to themselves.
- **Separate Groups** - Children will be spread out into different areas of the park to allow distance between the two groups of camp (Cawabunga & Summer Adventure). Each camp will maintain the same camp leaders throughout the full week.
- **Reduce Sharing** - Effort will be made to reduce shared equipment. Parents/guardians are asked to provide certain craft supplies that each child will need to bring to camp each day. A list of these supplies is provided on the 'Bring To Camp' poster. Children will be told to not share food, drinks, utensils or belongings.
- **Different activity choices** - Activities will be chosen that support physical distancing. Plans will be followed to the best of the camp leader's ability, with the understanding from parents that physical distancing cannot always be maintained with children.
- **We will do our best** – children are children and while we will do our best to maintain physical distancing this may not always be possible.

*Will children and staff be required to wear masks?*

- **No** - According to the guidelines provided by the Provincial Health Officer, wearing a cloth or homemade mask, particularly by children, is not recommended. However, wearing a mask is a personal choice.
- **But** - When dealing with a first aid situation the camp leader and the child will wear a mask or if a situation arises where managing physical distancing isn't possible and the interaction between the child and the leader is lengthy.

*Cleaning*

- **What we will clean** - Regular cleaning of frequently touched surfaces will take place. All toys and supplies will be thoroughly cleaned before putting away at the end of each day.
- **Our reality** – we are in a public park using public amenities. Not all of these spaces receive frequent cleaning.

### *We are here for you!*

The Trail Parks & Recreation Department recognizes that everyone is trying to navigate uncharted waters, including the Department. If you register for camp and after the first day you decide you are simply not comfortable, we will refund your registration fees at a prorated amount. Regular refund policies will be in place up to the start of camp. We have aimed to provide as much information as possible in advance so you and your child can be prepared.

We encourage you to call the Department and ask questions about summer camp prior to registering to avoid disappointment.

### *We want your feedback!*

Staff are committed to ongoing monitoring & evaluation of summer camp to continue to evolve our program and practices to suit the interests of people. Please call us to share any comments and/or suggestions

**Trail Parks & Recreation Department**  
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