

CITY OF TRAIL - TRAIL MEMORIAL CENTRE

Arena User Guidelines and Expectations

REVISED – NOVEMBER 2020

Please note the Trail Memorial Centre is not open to the general public. Entry is limited to those who have booked the facility or who are participating in a program.

ARENA USERS

ENTERING AND EXITING THE ICE FACILITIES

- All ice users will be required to enter and exit the facility through the **lower concourse** doors at the back of the arena. Exiting or entering via the Victoria Street doors is prohibited for anyone associated with ice usage other than in the event of an emergency.
- Staff will unlock the doors 15 minutes before a user's designated booking time and lock the doors 5 minutes after the booking commences.
- Each user group will designate a volunteer (ie. COVID Ambassador) to remain at the entrance to allow anyone arriving late access to the facility as the group feels is necessary. Appointing a COVID-19 ambassador is recommended.
- At no point should the doors to the facility be propped open for any other reason.
- Anyone who is unwell or who has COVID-19 related symptoms should not enter the facility.
- All who enter the facility are asked to use the hand sanitizer at the entry.
- Users are to promptly exit the facility at the end of the ice time. Please do not linger as it delays others coming into the building.
- Access to any other part of the facility is not permitted.

USAGE REQUIREMENTS

- **PHYSICAL DISTANCING** - Physical distancing of 2 m should be everyone's first choice at all times when in the facility except on the field of play (ice surface, players benches, penalty box). Players from the same cohort **must** also follow this same requirement. Help keep the facility open by doing your part!
- **MASKS** - As group sizes vary, the facility cannot guarantee that options for physical distancing will be able to be provided. Therefore all groups are asked to require their participants to wear masks in all common areas (ie. Dressing rooms, hallways, etc) outside of the field of play, even with those from the same cohort.
- **SAFETY PLANS**
 - a) Users will be required to develop COVID-19 Safety Plans that adhere to all Safe Return to Play guidelines established by viaSport and their associated Provincial Sport Organization. Contract agreements will outline all other COVID-19 requirements as required by the Public Health Office.
 - b) Safety plans must identify **the number and type of essential event/activity personnel** associated with their groups' activities (ie. practices versus games). The maximum essential personnel can not exceed 65 people for the main arena and 50 for the Kids Rink.

For example:

GAME DAY

- i) Players – 20/team x 2 (40 total)
 - ii) Coaches – 2 per team (2 total)
 - iii) Officials – 3 total
 - iv) Volunteers – 5 total (scorekeeper, time keeper, goalie judges (2), COVID ambassador)
- c) Contract holders are responsible for ensuring COVID Safety Plans are regularly updated as changes arise.

• ATTENDEES

- a) Only those essential event/activity personnel (players/participants, coaches, officials, registered volunteers, scorekeepers etc) are permitted to be in the facility. **Spectators/patrons are not permitted at this time.**
 - b) U9 & Under or others with special needs – Where required, one parent volunteer per player may remain in the building so as long as they are officially registered as volunteers with the organization conducting the event and are playing an active role in supporting the attendee.
 - c) Essential event/activity personnel must stay in their designated spaces. Personnel cannot intermix with any other user group in the facility at any time. Contract holders are responsible for compliance and enforcement.
 - d) The lower concourse is only permitted to be used as a means to move through the building. Attendees are not permitted to utilize this space other than as a thorough fare. Any exception for use of this space will be at the sole discretion of the City.
 - e) Players are to come dressed ready to play. An area will be designated to put skates on the lower concourse. Showers will not be available.
 - f) Equipment and water bottles should not be shared.
 - g) No spitting anywhere in the facility or on the ice.
- Contract holders are responsible for ensuring anyone associated with their activity abides by physical distancing requirements and all other safety protocols for the building.
 - There will be a 30 minute break between user groups where the ice will be cleaned. Groups have no more than 15 minutes to leave the facility so the next group can enter.

OCCUPANCY

- Occupancy is determined by guidelines established through the BC Recreation & Parks Association and BC Hockey. Please note occupancy may change based on the activities that are occurring on the ice.
- **Main Ice Users:** Cohort Play - Only essential event/activity personnel are permitted to a maximum of 65 people total. All essential personnel must be identified in the COVID 19 Safety Plan. For non-cohort use, the ice capacity (including benches) is a total of 22 players or 22 players and 3 coaches in the event of skill development activities.
- **Kids Rink:** Cohort Play - Only essential event/activity personnel are permitted to a maximum of 50 people. All essential personnel must be identified in the COVID 19 Safety Plan. For non-cohort use,

the ice capacity (including benches) is a total of 15 players or 15 players and 3 coaches in the event of sport skill development activities.

- **Benches:** For cohort play, benches can be used without physical distancing in place. For non-cohort use, Main arena bench capacity is 5 people per players bench. Kids Rink is 3 or 4 people.
- **Dressing Rooms:** As physical distancing will not always be possible in dressing rooms, masks are to be worn until participants on the field of play. Showers will remain unavailable for the foreseeable future and players are expected to come dressed to play and use these spaces purely to put skates on.

CLEANING & HAND HYGIENE

- Facility cleaning will be as per the standard practice for the facility.
- High touch points will be cleaned twice a day (ie. Door knobs, crash bars, faucets etc).
- Common spaces will be cleaned periodically throughout the day.
- Patrons should ensure hand hygiene practices are followed before and after facility use and should avoid touching their face with their hands.

INTERACTION WITH STAFF

- Public will be required to maintain social distancing with staff and each other when visiting the Trail Memorial Centre.
- Disrespectful behaviour toward staff and/or other patrons will not be tolerated and could result in facility use privileges being revoked.

RESOURCES:

- Trail Memorial Centre COVID-19 Safety Plan <http://www.trail.ca/COVID-19>
- viaSport Return to Play Guidelines (Aug 2020) <https://www.viasport.ca/return-sport>
- BC Hockey <https://www.bchockey.net/>

BOOKING PERMITS MAY BE REVOKED FOR GROUPS NOT RESPECTING THE ARENA USER GUIDELINES.