

CITY OF TRAIL - TRAIL MEMORIAL CENTRE

NON ICE USERS - *Gymnasium, McIntyre Room, Red Floor Room, Old Library Space*

OCTOBER 2020

Please note the Trail Memorial Centre is not open to the general public. Entry is limited to those who have booked the facility or who are participating in a program.

ENTERING AND EXITING

- Users of these spaces will be required to enter and exit the facility through the **Victoria Street entrance (main entrance)** at the front of the building.
- Access to the ice surfaces, upper concourse or lower concourse from this entrance is not permitted.
- Staff will unlock the doors 10 minutes before a user's designated booking/program time and lock the doors 5 minutes after the booking commences.
- Each user group will designate a volunteer to remain at the entrance to allow anyone arriving late access to the facility as the group feels is necessary. Appointing a COVID-19 ambassador is recommended.
- At no point should the doors to the facility be propped open for any other reason.
- Anyone who is unwell or who has COVID-19 related symptoms should not enter the facility.
- All who enter the facility are asked to use the hand sanitizer at the entry.
- Users are to promptly exit the facility at the end of their booking. Please do not linger.
- Access to any other part of the facility that does not form part of your facility booking contract is not permitted.

USAGE REQUIREMENTS

- Physical distancing requirement of 2m is in place at all times in the facility. Help keep the facility open by doing your part!
- Abide by all signage, COVID-19 safety protocols and occupancy requirements in the facility.
- Change rooms and showers are unavailable. Come dressed ready to play.
- Users will be required to develop COVID-19 Safety Plans that adhere to all Safe Return to Play guidelines established by viaSport and their associated Provincial Sport Organization. Contract agreements will outline all other COVID-19 requirements as required by the Public Health Office. For non-sporting activities, a Safety Plan will also need to be developed that addresses the topics outlined by WorkSafeBC.
- Equipment and water bottles should not be shared.
- Only those who are directly affiliated with the activity are permitted in the facility.
- Usage requirements will vary depending on the activity being conducted in various spaces. Facility booking staff will advise on further requirements as appropriate.

OCCUPANCY

- Occupancy for each space will be determined by the type of activity the space is being utilized for and is at the sole discretion of the Trail Parks & Recreation Department. Decisions on occupancy limits will be determined by reviewing guidelines established by the BCRPA, viaSport and/or other governing agencies.

CLEANING & HAND HYGIENE

- Facility cleaning will be as per the standard practice for the facility.
- High touch points will be cleaned twice a day (ie. Door knobs, crash bars, faucets etc).
- Common spaces will be cleaned periodically throughout the day.
- Patrons should ensure hand hygiene practices are followed before and after facility use and should avoid touching their face with their hands.

INTERACTION WITH STAFF

- Public will be required to maintain social distancing with staff and each other when visiting the Trail Memorial Centre.
- Disrespectful behaviour toward staff and/or other patrons will not be tolerated and could result in facility use privileges being revoked.

**BOOKING PERMITS MAY BE REVOKED FOR GROUPS
NOT RESPECTING THE ARENA USER GUIDELINES.**